

MAINTENANCE TECHNICIAN

FLSA Code: N

Job Code: 4010

GENERAL DEFINITION AND CONDITIONS OF WORK:

Performs intermediate technical work in performing building maintenance and repair on city properties construction and repair as assigned; maintaining records and preparing reports. Does related work as required. Work is performed under the general supervision of the Director of Environmental Services Operations.

This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects, and some very heavy work requiring exertion in excess of 100 pounds of force occasionally, in excess of 50 pounds of force frequently, and in excess of 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and repetitive motions; vocal communication is required for conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, night vision, peripheral vision, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arms length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Making installing and maintaining traffic signs; performing building maintenance and repair on city properties; maintaining records; preparing reports.

Performs regular building and equipment maintenance and repair of city buildings as assigned;
Completes work orders for bulb replacement, plumbing, electrical work and constructing new additions;
Anticipates problems and takes immediate action to correct safety hazards;
Paints parking spaces, as well as fire lanes, paints stop bars, crosswalks and lane markings;
Operates computer system in connection with making traffic signs;
Ensures safety of work zones;
Operates heavy equipment including bucket truck, snow removal equipment, traffic marking paint machine;
Designated as Emergency Service Personnel and available for response to emergencies such as snow removal;
Follows and enforces safety procedures according to city specifications as well as Virginia Department of Transportation specifications and standards;
Performs related tasks as required.

REQUIREMENTS/EDUCATION/EXPERIENCE:

Graduation from high school preferred, supplemented by courses in electrical theory and electronics, and require some experience in the electrical trade or electronics field and building trades; possession of CDL driver's license valid in the Commonwealth of Virginia; general knowledge of the materials, equipment and techniques of traffic controls, marking and signs, methods, materials and equipment used in the electrical trade and the repair and maintenance of electronic equipment, the occupational hazards and necessary safety precautions related to skilled trades; demonstrated ability to follow oral and written instructions; demonstrated ability to work outside under inclement weather conditions. An equivalent combination of training and experience may be considered.

This is a class description and not an individualized job specification. The class description defines the general character and scope of duties, responsibilities, and requirements of all positions in one job classification, but is not all inclusive. Duties, responsibilities and requirements may be added, deleted or changed at any time at the discretion of management.